



**The Association of California Nurse Leaders San Diego Chapter
Presents**

20th Annual Innovations Conference

Call for Abstracts Information and FAQs



Program Date: Friday, April 3, 2020
Place: Point Loma Nazarene University
Liberty Station Conference Center
2600 Laning Road
San Diego, 92106

You are invited to submit an abstract to the 20th Annual Innovations Conference sponsored by the San Diego Chapter of the Association of California Nurse Leaders. Abstracts may focus on innovative projects or research studies. Priority will be given to projects and studies with evidence of frontline caregiver involvement. Students are welcome to submit an abstract. Participants are eligible for Professional and Student Poster Awards, and the \$500 Marlene Ruiz Innovation Award.

Purpose:

1. To promote innovation in the practice setting.
2. To promote the professional advancement of frontline caregivers.
3. To encourage inter-professional collaboration and engagement.
4. To foster exemplary patient, workplace, and organizational outcomes.

Please read carefully. **Abstract must be complete and submitted by required deadlines.**

Eligibility:

1. Projects or studies must be current within the past 5 years.
2. Projects or studies that are still in progress (not implemented or without results/outcomes) will be considered for poster only.
3. Podium presenters may also present the project or study as a poster if desired.
4. All presenters must register for the conference.

Time-line and Requirements for the 2020 Innovations Conference:

February 14, 2020- Deadline for abstracts and author information sheet to be submitted for podium and poster presentation consideration. **No abstracts will be accepted after this date.**

February 28, 2020– The first author of accepted abstracts will be notified via email and informed of acceptance for a podium or poster presentation. Acceptance of author to present at the conference (via email to SDACNInfo@gmail.com) must be confirmed by **March 9, 2020.**

March 20, 2020 at the latest – All authors for podium and poster presentations must submit together in one email their curriculum vitae (CV) or resume, Power Point slide (for poster presenters) and Power Point presentation (for podium presenters). **Please include your name and the name of your abstract in the subject line of all your emails.**

Day of the Program (April 3, 2020): Poster presenters should arrive at 0730 to set up their poster. Podium presenters should arrive at 0730, the presentations will be pre-loaded on the conference laptop; however, it is desired that you bring a back-up copy on a flash drive.

Abstract Selection Criteria:

Abstracts will be blind reviewed using a 0-3 point scale on selection criteria listed below.

Projects (Innovation, Evidence-Based Practice, Performance Improvement)

1. Adherence to abstract guidelines
2. Background/Problem
3. Goal statement
4. Description of the Innovation
5. Participants include involvement of a clinical nurse and other inter-professionals
6. Outcomes including evidence of baseline and outcome data
7. Implications and significance

Research Studies

1. Adherence to abstract guidelines
2. Introduction
3. Participants
4. Methods
5. Results
6. Discussion

How to submit your abstract:

1. Prepare your abstract using Survey Monkey link:
<https://www.surveymonkey.com/r/SDACNLCallforAbstracts2020>
2. The abstract should be no longer than 250 words in length.
3. Submit the curriculum vitae (CV) or resume for the person(s) who will present the work to Nina Smith at SDACNInfo@gmail.com
4. Include your name and the name of your abstract in the subject line of all emails.
5. Any submissions that do not meet all of the requirements will be returned for re-submission and need to be received by the required deadlines.

ACNL Innovations Conference for Abstract Submissions

Frequently Asked Questions

Registration for the Conference

1. Do I have to register for the conference if I am a podium or poster presenter?

Yes, you will need to register, however you will pay a discounted price.

Completing and Submitting Abstract

2. Do I need to strictly follow the abstract format?

Yes, you need to follow the abstract form provided.

3. Why do I need to put my name and topic of my abstract in the subject line of the email?

We receive numerous emails for this conference every year. This is a way for the organizers to clearly identify the author and the abstract as we are making our selections and notifications. This allows us to respond to you more quickly.

4. What if I am a student working at a facility different from the one where the project was completed? What facility name do I use?

Submit your abstract naming the facility where the project was completed.

5. How will I be notified if I have been accepted to present my abstract?

You will be notified by email by February 28, 2020.

Podium Presenters

6. I am a podium presenter; do I have to do a poster?

No, it is optional.

7. I am a podium presenter; can I bring changes to my PowerPoint the day of the conference?

No, all PowerPoint presentations are uploaded ahead of time and must be submitted by March 20, 2020 to Nina Smith at SDACNLinfo@gmail.com

8. I am a podium presenter; do I need to make handouts of my PowerPoint slides?

No, pdfs of presentations will be made available electronically to attendees.

9. I am a podium presenter, should I bring a backup copy of my presentation? A laptop?

Yes, that is highly recommended that you bring a backup copy of your original submission on a non-encrypted flash drive. A laptop will be available and thus it is not necessary to bring one.

Poster Requirements

10. Are there any requirements or specifications on the poster?

Yes, creativity! There is no specific size; however, 3 feet x 4 feet or smaller is ideal for the easels provided.

11. How will I be displaying my poster?

We will provide a tripod/easel for you to use. **NOTE: If you have a vinyl poster you will be responsible for attaching it to cardboard (or something similar) to display.**

12. How long do I need to stand by my poster?

It is expected that you will share your knowledge and experience with your colleagues during specified times (morning, lunch-partial, and afternoon breaks).

Poster Resources

a. Posters with PowerPoint

<https://www.dartmouth.edu/~library/biomed/guides/docs/Posters-with-PowerPoint.pdf>

b. UCI UNDERGRADUATE RESEARCH SYMPOSIUM PRESENTATION GUIDELINES

<https://www.urop.uci.edu/symposium/Symposium%20guidelines.pdf>

Check-in on the Day of the Conference

13. What are the check-in requirements on the day of the conference?

• **Poster Presenters:**

- You must be there at 0730 to set up your poster. If you are unable to do so, please make arrangements for someone else to be there to set it up.

• **Podium Presenters**

- You must check in at 0730. If you shall be late for any reason, you must notify Nina Smith in advance via email or text Lisa Duncan at 619-847-5984 on the day of the conference.

If I have further or additional questions

14. If I need further instructions or assistance, who do I contact?

Nina Smith at SDACNInfo@gmail.com